

## Procedure for online payment of BOSE dues.

Fees can be deposited using [Debit Card, Credit Card, Net Banking facility of any Bank](#) besides visiting any [SBI branch to deposit cash or cheque drawn on any SBI Branch](#)

Please read the instructions carefully before remitting fees

### Important Steps:

- (a) Visit <https://www.onlinesbi.com/prelogin/icollecthome.htm?corpID=381452>. Accept disclaimer clause and proceed direct from step (f) of “detailed steps” as described below else follow complete detailed steps.
- (b) On successful payment print/save the generated e-Receipt. Generation/Printing of e-Receipt indicates that the payment is successful. E-Receipt is also available for generation from ‘Payment History’ option of State Bank Collect even for cash/cheque payments. Examine the contents of the e-Receipt and preserve a copy of the same for future reference.
- (c) In case of need quote your **SB Collect Reference Number (DU number)** available in the e-Receipt for any future correspondence.

### Detailed steps

- (a) Visit online banking website of SBI by typing <https://www.onlinesbi.com> in the address bar of the browser viz. internet explorer. Once the home page appears click on ‘State Bank Collect’ tab.
- (b) Accept the disclaimer clause and click on “Proceed”.
- (c) Select the State of Corporate/Institution as ‘Odisha’.
- (d) Select type of Corporate/Institution as ‘Educational Institutions’ and click on ‘Go’.
- (e) Now select Educational Institution Name as ‘[BHUBANANANDA ORISSA SCHOOL OF ENGINEERING](#)’ and click on ‘Submit’.
- (f) Select the desired payment category from the drop down.
- (g) Fill in the challan with required information as asked for or select from the drop down options wherever available. **Take adequate care while filling in (a) Name (b) Date of Birth & (c) Mobile Number as asked for in the lower part of the screen.** This information is important to reprint the e-Receipt subsequent to any successful payment.
- (h) Once required data is filled in click on ‘Submit’.
- (i) The system will ask you to verify the details entered and confirm the transaction in the next page. Verify the details and click on ‘Confirm’.
- (j) The system will request you to select the desired payment mode from various options. Please note that the bank charges for various payment modes are also displayed which is to be borne by the remitter. **Carefully examine the charges displayed since the charges for different payment modes are different.** Select the desired payment mode.
- (k) Now the system will guide the remitter through the payment process. Once the payment is completed successfully one e-Receipt is generated containing a **Reference Number** in PDF format. Take a print out. You may also save this optionally for future reference. The e-Receipt can also be regenerated/reprinted afterwards from ‘Payment History’ link of ‘State Bank Collect’.

If ‘SBI Branch’ is selected as payment mode a Pre Acknowledgement Payment (PAP) form is generated which contains the relevant details for payment at Branch. The payer takes the print out of the PAP Form and visits any SBI branch for payment through **cash or cheque drawn on SBI Branch**. After the payment is successfully processed by the branch, the branch will give an acknowledgment of payment on the PAP Form. Now any time the payer may optionally return to ‘State Bank Collect’ link in the home page of [www.onlinesbi.com](http://www.onlinesbi.com) for printing the e-receipt from the ‘Payment History’ link.

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